



# Memorandum

**TO:** HONORABLE MAYOR  
AND CITY COUNCIL

**FROM:** Jacky Morales-Ferrand  
Jennifer A. Maguire

**SUBJECT:** SEE BELOW

**DATE:** November 21, 2016

Approved

*D. D. Sy L*

Date

*12/2/16*

**SUBJECT: VIOLENCE AGAINST WOMEN ACT (VAWA) – HOUSING  
OPPORTUNITIES FOR PEOPLE WITH AIDS (HOPWA) PROJECT  
DEMONSTRATION GRANT**

## RECOMMENDATION

- (a) Adopt a Resolution Authorizing the Director of Housing to:
- (1) Accept the VAWA-HOPWA Project Demonstration grant award in the amount of \$1,286,520 and approve grant agreements CAH15-001 and CAH15-002 with the U.S. Department of Housing and Urban Development (HUD); and
  - (2) Negotiate and execute grant agreements to implement the services identified in this memorandum with the following two agencies:
    - (a) \$1,059,300 to The Health Trust to provide permanent housing placement assistance, rental assistance, motel vouchers, and training and capacity building services to support victims of domestic violence who are also living with HIV/AIDS; and
    - (b) \$192,215 to Next Door Solutions to Domestic Violence to provide individual advocacy and self-sufficiency case management to participants of the Health Trust program described above in subsection 2(a).
- (b) Adopt the following 2016-2017 Appropriation Ordinance and Funding Sources Resolution Amendments in the Multi-Source Housing Fund:
- (a) Increase the estimate for Revenue from the Federal Government by \$1,286,520; and
  - (b) Increase the appropriation to the Housing Department for HOPWA SHAPPS Grants by \$1,286,520.

## OUTCOME

The Mayor and City Council's acceptance of the VAWA-HOPWA Project Demonstration grant will enable the City to provide housing assistance and supportive services to victims of domestic violence (DV) living with human immunodeficiency virus infection and/or acquired immune deficiency syndrome (HIV/AIDS), over the next three years. The approved recommendations

will allow the Director of Housing to negotiate and execute agreements with two local nonprofit agencies, Next Door Solutions to Domestic Violence (Next Door) and The Health Trust (THT), to implement the proposed program over the next three years. The VAWA-HOPWA grant will provide resources to build capacity of both organizations in order to better understand the need for these types of supportive services and determine how to best meet those needs.

## **BACKGROUND**

In August 2015, HUD's Office of HIV/AIDS Housing (OHH) joined the Office on Violence Against Women (OVW) to release a Notice of Funding Availability (NOFA). The NOFA sought proposals to provide housing assistance and supportive services to low-income persons living with HIV/AIDS who are homeless, or in need of transitional housing or other housing assistance, as a result of sexual assault, domestic violence, dating violence, or stalking; and for whom emergency shelter services or other crisis intervention services are unavailable or insufficient.

The Housing Department sought partners interested in applying for the HOPWA-VAWA project demonstration grant. Next Door and THT were both interested in applying for funding to help determine the service needs for this vulnerable population, and to help provide the requested services. No other agencies expressed an interest in partnering on this proposal. The Housing Department has a long history of working with both agencies to successfully implement programs and comply with federal funding requirements.

In collaboration with Next Door and THT, the Housing Department submitted an application in March 2016. The City was notified of the award in June 2016 and received the grant agreements from HUD in October.

## **ANALYSIS**

### **Needs Assessment**

Presently, there is not a means to accurately assess the unmet need in San José of those living with HIV/AIDS in need of housing assistance as a result of sexual assault, domestic violence, dating violence or stalking. No community agencies are currently providing both services in an integrated model. In early discussions with partner agencies, staff discovered that participants with HIV/AIDS who were accessing services at THT were not being assessed for domestic violence. Participants fleeing domestic violence and contacting Next Door or other domestic violence agencies, were not asked about their HIV/AIDS status. In Santa Clara County, the Partners in AIDS Care and Education ("PACE") Clinic specializes in HIV/AIDS medical and mental health care. However, it was determined that neither PACE nor the County had any data regarding those who are living with HIV/AIDS and are survivors of domestic violence or sexual assault. Thus, the need in our community is currently undefined.

According to the Santa Clara County 2012-2014 Comprehensive HIV Prevention and Care Plan for San José, it was reported that as of 2010, there were 818 people living with HIV and 2,193 living with AIDS in this county. According to the National Coalition Against Domestic Violence (“NCADV”), national statistics show that 1 in 3 women and 1 in 4 men have been victims of some form of violence within their lifetime.<sup>1</sup> With this high incidence of violence in our country and over three thousand individuals living with HIV/AIDS in our community, the Housing Department believes there is a significant need to serve people living with HIV/AIDS who are victims of domestic violence or sexual assault.

### **Coordinated Service Delivery**

The Housing Department has provided funding to and worked with both THT and Next Door for more than a decade to provide services similar to those proposed for this program. Both agencies have a strong history of providing effective services with measurable, positive outcomes for participants. The Department collaborated with THT and Next Door to design a program that will provide direct services while gathering critical data to establish a better understanding of the needs and develop more effective services for participants.

In an effort to improve cross-agency planning, THT and Next Door will coordinate services. Next Door will assist THT with conducting a needs assessment of their participant pool and revising the current assessment tools to accurately create a DV screening tool specific to participants living with HIV/AIDS that incorporates national standards for identifying victims of violence. Next Door will work with THT to develop suitable DV protocols, policies, patient flow processes and training curricula, as well as a comprehensive DV Resource Guide.

Program participants will be screened by both agencies, who will work collaboratively to connect the participants to DV services, provide crisis intervention, and allow for safety planning for the participant to safely depart from the DV situation into either a safe shelter or emergency housing situation. THT will then provide hotel vouchers, housing placement services, and rental assistance, while Next Door will concurrently provide self-sufficiency case management for participants. Participants may receive housing assistance for up to 24 months. If a participant is not self-sufficient at the end of the 24-month period or the end of the three-year program, he/she will be transitioned into the City’s HOPWA program, in which housing assistance is not time limited.

Funding in the first year of the program will provide training to staff, coordinate service delivery, and develop policies for identifying, enrolling, and serving participants. In the second and third years of the program, a total of 40 unduplicated individuals/families will receive housing assistance, permanent housing placement assistance (security deposit, application fees, etc.), and case management.

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<sup>1</sup> [http://www.cdc.gov/violenceprevention/pdf/nisvs\\_report2010-a.pdf](http://www.cdc.gov/violenceprevention/pdf/nisvs_report2010-a.pdf)

**EVALUATION AND FOLLOW-UP**

Upon acceptance of the award, the Housing Department will be required to submit annual progress reports to HUD and DOJ. Annual progress reports will be included in the Consolidated Annual Performance Evaluation Report (CAPER), presented to City Council each September.

**PUBLIC OUTREACH**

In April 2015, the City of San José Housing Department convened local stakeholders, including agencies serving victims of domestic violence or sexual assault, as well as agencies serving people living with HIV/AIDS. The stakeholders assisted the City in deciding there is an unmet need in the community, which this program will address.

This memorandum will be posted on the City’s Council Agenda website for the December 13, 2016, City Council Meeting.

**COORDINATION**

This report has been prepared in coordination with the City Attorney’s Office.

**COMMISSION RECOMMENDATION/INPUT**

The Housing and Community Development Commission did not hear this item as the award of funds occurred after the adoption of the Fiscal Year 2016-2017 Annual Action Plan.

**FISCAL/POLICY ALIGNMENT**

This action is consistent with the City's Consolidated Plan 2015-2020, adopted by City Council on May 5, 2015. This program will further the goal to increase affordable housing opportunities.

**COST SUMMARY/IMPLICATIONS**

**1. AMOUNT OF RECOMMENDATION:**

Grant Agreements	\$1,251,515
Personal Services – Admin Expenses	\$ 35,005
<b>TOTAL</b>	<b>\$1,286,520</b>

**2. SOURCE OF FUNDING: Multi-Source Housing Fund (448)**

November 21, 2016

Subject: VAWA/HOPWA Project Demonstration Grant Award

Page 5

3. **FISCAL IMPACT:** No ongoing fiscal impact.

**BUDGET REFERENCE**

The table below identifies the fund and appropriations proposed to fund the actions recommended as part of this memorandum.

Fund #	Appn #	Appn. Name	Total Appn	Recommended Action	2016-2017 Adopted Operating Budget	Last Budget Action (Date, Ord./ Res, No.)
448	R110	Revenue from Federal Government	\$1,728,213	\$1,286,520	X-68	10/18/2016, Res. 77953
448	2319	HOPWA SHAPPS Grants	\$437,524	\$1,286,520	X-68	6/21/16, Ord. 29762

**CEQA**

Not a Project, File No. PP10-066(e), Agreements/Contracts for services that involve no physical changes to the environment.

/s/

JACKY MORALES-FERRAND  
Director of Housing

*Margaret Mc Cahn for*  
JENNIFER A. MAGUIRE  
Senior Deputy City Manager/  
Budget Director

I hereby certify that there will be available for appropriation in the Multi-Source Housing Fund in 2016-2017, monies in excess of those heretofore appropriated therefrom, said excess being at least \$1,286,520.

*Margaret Mc Cahn for*  
JENNIFER A. MAGUIRE  
Senior Deputy City Manager/  
Budget Director

For questions, please contact Kathryn Kaminski, Development Officer, at (408) 793-5534.